



## Chapter Leader & Volunteer - Los Angeles

Be at the heart of the Los Angeles business community. Do you like networking, connecting people and businesses, and helping make great things happen? Seize a unique opportunity to be a core member of the Los Angeles economic community and join our dedicated team enriching transatlantic business relationships in the western United States.

### Who are we?

Belwest is the Belgian-Luxembourg Chamber of Commerce for the western states. We support all businesses—whatever their size or location—with international expansion services, effective networking, advocacy, and more. Belwest helps our members set up and grow their business across the U.S and beyond and identify tailored business opportunities in the heart of Europe. We are your reliable partner, leveraging our network, forging meaningful business relationships, and guiding businesses of all sizes towards more opportunities for success.

Join us at this key moment to help us lay our foundation and build the future of our unique business community.

Whether you decide to join us full or part time, you will have the flexibility to share your expertise and skills while learning new ones and enjoying the culture and effervescence of our engaged and growing team.

This is a volunteer opportunity based in Los Angeles on either a full- or part-time basis.

### Roles and responsibilities include:

#### Team management

- In collaboration with Belwest's CEO, manage the 4- to 5-person team
- Provide regular updates on project progress
- Participate actively in meetings
- Assist with planning and coordinating events

**Public relations**

- Attend Belwest events, greet attendees, and serve as an ambassador for the chamber
- Assist and supervise relationship and partnership development with the team.
- Expand Belwest's presence at other events and suggest new areas of collaboration

**Business development**

- Work with the Membership and Business Development Manager to help facilitate their work and provide guidance
- Suggest new sources of revenue for the chamber

**Requirements & Assets**

Fluency in English is required. Fluency in Dutch is an asset.

**Contact**

Send resume and cover letter to [contact@belwest.org](mailto:contact@belwest.org)